

## INVITATION TO TENDER

The Ministry of Roads and Transport, State Department for Transport, invites eligible firms to participate in the tender below: -

Tender Name	Tender Number	Closing Date
Supply, Installation, Configuration of Data Communication & Management Infrastructure, Lan Upgrade and Other ICT Associated Works at Transcom House, Ngong Road.	MOR&T/SDoT/OT/004/20242025	TUESDAY 8 <sup>th</sup> April, 2025  11:00 AM

1. The tendering will be conducted under open competitive method (National) using the Standardized Tender Document and is open to all qualified and interested tenderers.
2. Interested tenderers are required to ensure they are in conformity with Section 55 of the Public Procurement and Asset Disposal Act, 2015 and the Evaluation Criteria as set out in the bid document.
3. A complete set of the tender document shall be obtained free of charge at the Procurement Entity's websites [www.transport.go.ke](http://www.transport.go.ke) or the Public Procurement Information Portal [www.tenders.go.ke](http://www.tenders.go.ke)
4. Tenderers who download the Bid document must forward their particulars immediately to [procurement@transport.go.ke](mailto:procurement@transport.go.ke) to facilitate any further clarification or addendum.
5. All enquiries, clarifications and/or further information to be channeled through email [procurement@transport.go.ke](mailto:procurement@transport.go.ke) so as to reach us on or before 3<sup>rd</sup> April, 2025.
6. All Tenders must be accompanied by a Bid Security of Kshs1,000,000/= (one million shillings) only in form of guarantee as prescribed in the bid document. *Firms under Access to Government Procurement Opportunities (AGPO) will be required to fill the Tender Security Declaration Form.*
7. Tenders shall chronologically serialize all pages of tender documents submitted; all prices quoted be in Kenya Shillings and must include all taxes. Tenders shall remain valid for 180 days from the closing date.
8. Duly completed bid documents to be submitted as prescribed in the bid document and clearly marked with the Tender Name, Tender Number and to the address provided on or before the closing date.
9. Tenders will be opened in the presence of the firms or their designated representatives who choose to attend - immediately after the closing date and time.
10. Late bids shall not be accepted.

**A. Address for obtaining further information and for purchasing tender documents**

The Principal Secretary,

Ministry of Roads and Transport, State Department for Transport

Transcom House - Ngong road, Upper Ground Floor (UG29),

P.O. Box 52692-00200, **NAIROBI**

Contact: (+254 20) 2722216, Email: [procurement@transport.go.ke](mailto:procurement@transport.go.ke) Attn: Supply Chain Management services.

**B. Address for Submission of Tenders.**

The Principal Secretary,  
Ministry of Roads and Transport, State Department for Transport  
Transcom House - Ngong road,  
P.O. Box 52692-00200, **NAIROBI**  
Contact: (+254 20) 2722216, Email: [ps@transport.go.ke](mailto:ps@transport.go.ke)  
(Drop at the Tender Box at Transcom House - Main Entrance)

**C. Address for Opening of Tenders.**

The Principal Secretary,  
Ministry of Roads and Transport, State Department for Transport  
Transcom House - Ngong road, Main Entrance  
P.O. Box 52692-00200, **NAIROBI**  
Contact: (+254 20) 2722216, Email: [ps@transport.go.ke](mailto:ps@transport.go.ke)

Head of Supply Chain Management Services  
**FOR: PRINCIPAL SECRETARY**