



REPUBLIC OF KENYA

**MINISTRY OF TRANSPORT,
INFRASTRUCTURE, HOUSING AND URBAN
DEVELOPMENT,**

**STATE DEPARTMENT
OF PUBLIC WORKS**

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(SUPPLIES BRANCH)

SB/42/2016-2017

SUPPLY OF ELECTRICAL MATERIALS

FINANCIAL YEAR 2016-2017

CLOSING DATE: 7th October, 2016

TIME: 10:00AM (EAST AFRICAN TIME)

TABLE OF CONTENTS

	PAGE
SECTION I INVITATION TO TENDER	1
SECTION II INSTRUCTIONS TO TENDERERS	2
SECTION III GENERAL CONDITIONS OF CONTRACT	16
SECTION IV SPECIAL CONDITIONS OF CONTRACT	22
SECTION V PRICE SCHEDULE FOR GOODS	26
SECTION VI TECHNICAL SPECIFICATIONS	27
SECTION VII EVALUATION CRITERIA	28
SECTION VIII STANDARD FORMS	29
8.1 FORM OF TENDER	30
8.2 CONFIDENTIAL BUSINESS QUESTIONNAIRES FORMS	31
8.3 TENDER SECURITY FORM	32
8.4 CONTRACT FORM	33
8.5 PERFORMANCE SECURITY FORM	34
8.6 BANK GUARANTTE FOR ADVANCE PAYMENT FORM	35
8.7 MANUFACTURER’S AUTHORIZATION FORM	36
8.8 LETTER OF NOTIFICATION OF AWARD	37

SECTION I INVITATION TO TENDER

DATE 15th September 2016

TENDER REF NO.: - SB/42/2016/2017

TENDER NAME: - Supply of ELECTRICAL MATERIALS

- 1.1 The Principal Secretary, Ministry of Transport and Infrastructure, Housing and Urban Development, State Department of Public Works invites sealed bids from eligible candidates for supply of Electrical Materials to Government Ministries/Departments & Institutions For the period of Two (2) years commencing on the date of signed contract.
- 1.2 Interested eligible candidates may obtain further information from **supplier portal <https://supplier.treasury.go.ke>** and inspect the tender documents at **The Officer in Charge, Supplies Branch, Likoni Road, Industrial Area, P. O. Box 30071, Nairobi** during normal working hours.
- 1.3 A complete set of tender documents may be obtained by interested candidates upon payment of non-refundable fees of **1000 (One Thousand Only)** in cash or Bankers cheque payable to **The Officer in Charge, Supplies Branch, Likoni Road, Industrial Area, P. O. Box 30071, Nairobi**
- 1.4 Tenderers shall be required to submit a Tender / Bid Security of **KSShs. 100,000 (Kenya Shillings One Hundred Thousand Only)** payable in bankers' cheque or cash to the Principal Secretary, Ministry of Public Works or a bid bond from **a Commercial Bank / Eligible Insurance Company** in the format provided in the Tender Documents to remain in force for a period of One Hundred and Fifty (150) days from the closing/opening date of the tender.
- 1.5 Completed tender documents are to be submitted online as indicated in 1.2 above or enclosed in plain sealed envelopes marked with tender reference number and be deposited in the Tender Box at **Supplies Branch, Likoni Road, Industrial Area, Nairobi** or be addressed to **The Officer in Charge, Supplies Branch, Likoni Road, Industrial Area, P. O. Box 30071, Nairobi** so as to be received on or before **7th october 2016 at 10.00 am east African time**
- 1.6 Prices quoted should be net inclusive of all taxes, delivery costs and must be expressed in Kenya Shillings and shall remain valid for one **Hundred and Twenty (120) days** from the closing/opening date of the tender
- 1.7 Tenders will be opened immediately thereafter in the presence of the Candidates or their representatives who choose to attend at **Supplies Branch, Likoni Road, Industrial Area, Nairobi**

**OFFICER INCHARGE
SUPPLIES BRANCH
FOR: PRINCIPAL SECRETARY
STATE DEPARTRMENT OF PUBLIC WORKS**

SECTION II - INSTRUCTIONS TO TENDERERS

Table of Clauses	Page
2.1 Eligible tenderers.....	5
2.2 Eligible goods.....	5
2.3 Cost of tendering.....	6
2.4 Contents of Tender document.....	6
2.5 Clarification of documents.....	7
2.6 Amendment of documents.....	7
2.7 Language of tender.....	7
2.8 Documents comprising the tender.....	8
2.9 Tender forms.....	8
2.10 Tender prices.....	8
2.11 Tender currencies.....	9
2.12 Tenderers eligibility and qualifications.....	9
2.13 Goods' eligibility and conformity to tender documents.....	9
2.14 Tender security.....	10
2.15 Validity of tenders.....	12
2.16 Format and signing of tenders.....	12
2.17 Sealing and marking of tenders.....	12
2.18 Deadline for submission of tender	13
2.19 Modification and withdrawal of tenders.....	13
2.20 Opening of tenders.....	14
2.21 Clarification of tenders.....	14
2.22 Preliminary examination.....	15
2.23 Conversion to single currency.....	15
2.24 Evaluation and comparison of tenders.....	16
2.25 Contacting the procuring entity.....	16
2.26 Award of contract.....	16
(a) Post qualification.....	16
(b) Award criteria.....	17
(c) Procuring entity's right to vary quantities....	17
(d) Procuring entity's right to accept or reject any or all tenders	17
2.27 Notification of award.....	17
2.28 Signing of contract.....	18
2.29 Performance security.....	18
2.30 Corrupt or fraudulent practices.....	18
2.31 Preference.....	19

SECTION II - INSTRUCTIONS TO TENDERERS

2.1 Eligible Tenderers

- 2.1.1 This Invitation for Tenders is open to all tenderers eligible as described in the Invitation to Tender. Successful tenderers shall complete the supply of goods by the intended completion date specified in the Schedule of Requirements Section VI.
- 2.1.2 The procuring entity's employees, committee members, board members and their relative (spouse and children) are not eligible to participate in the tender.
- 2.1.3 Tenderers shall provide the qualification information statement that the tenderer (including all members of a joint venture and subcontractors) is not associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring entity to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this Invitation for tenders.
- 2.1.4 Tenderers shall not be under a declaration of ineligibility for corrupt and fraudulent practices.

2.2 Eligible Goods

- 2.2.1 All goods to be supplied under the contract shall have their origin in eligible source countries.
- 2.2.2 For purposes of this clause, "origin" means the place where the goods are mined, grown, or produced. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components
- 2.2.3 The origin of goods is distinct from the nationality of the tenderer.

2.3 Cost of Tendering

- 2.3.1 The Tenderer shall bear all costs associated with the preparation and submission of its tender, and the procuring entity, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.
- 2.3.2 The price to be charged for the tender document shall not exceed Kshs.5,000/=
- 2.3.3 All firms found capable of performing the contract satisfactorily in accordance to the set prequalification criteria shall be pre-qualified.

2.4 Contents of Tender Documents

2.4.1 The tender document comprises the documents listed below and addendum issued in accordance with clause 2.6 of these instructions to Tenderers

- (i) Invitation to Tender
- (ii) Instructions to tenderers
- (iii) General Conditions of Contract
- (iv) Special Conditions of Contract
- (v) Schedule of requirements
- (vi) Technical Specifications
- (vii) Tender Form and Price Schedules
- (viii) Tender Security Form
- (ix) Contract Form
- (x) Performance Security Form
- (xi) Bank Guarantee for Advance Payment Form
- (xii) Manufacturer's Authorization Form
- (xiii) Confidential Business Questionnaire (S.33)

2.4.2 The Tenderer is expected to examine all instructions, forms, terms, and specifications in the tender documents. Failure to furnish all information required by the tender documents or to submit a tender not substantially responsive to the tender documents in every respect will be at the tenderers risk and may result in the rejection of its tender.

2.5 Clarification of Documents

2.5.1 A prospective tenderer requiring any clarification of the tender document may notify the Procuring entity in writing or by post at the entity's address indicated in the Invitation to Tender. The Procuring entity will respond in writing to any request for clarification of the tender documents, which it receives not later than seven (7) days prior to the deadline for the submission of tenders, prescribed by the Procuring entity. Written copies of the Procuring entities response (including an explanation of the query but without identifying the Source of inquiry) will be sent to all prospective tenderers that have received the tender document.

2.5.2 The procuring entity shall reply to any clarifications sought by the tenderer within 3 days of receiving the request to enable the tenderer to make timely submission of its tender.

2.6 Amendment of Documents

2.6.1 At any time prior to the deadline for submission of tenders, the Procuring entity, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tenderer, may modify the tender documents by amendment.

2.6.2 All prospective candidates that have received the tender documents will be notified of the amendment in writing or by post and will be binding on them.

- 2.6.3 In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, the Procuring entity, at its discretion, may extend the deadline for the submission of tenders.

Preparation of Tenders

2.7 Language of Tender

- 2.7.1 The tender prepared by the tenderer, as well as all correspondence and documents relating to the tender exchange by the tenderer and the Procuring entity, shall be written in English language, provided that any printed literature furnished by the tenderer may be written in another language provided they are accompanied by an accurate English translation of the relevant passages in which case, for purposes of interpretation of the tender, the English translation shall govern.

2.8 Documents Comprising of Tender

- 2.8.1 The tender prepared by the tenderers shall comprise the following components: -
- (a) a Tender Form and a Price Schedule completed in accordance with paragraph 2.9, 2.10 and 2.11 below
 - (b) documentary evidence established in accordance with paragraph 2.1.2 that the tenderer is eligible to tender and is qualified to perform the contract if its tender is accepted;
 - (c) documentary evidence established in accordance with paragraph 2.2.1 that the goods and ancillary services to be supplied by the tenderer are eligible goods and services and conform to the tender documents; and
 - (d) tender security furnished in accordance with paragraph 2.14

2.9 Tender Forms

- 2.9.1 The tenderer shall complete the Tender Form and the appropriate Price Schedule furnished in the tender documents, indicating the goods to be supplied, a brief description of the goods, their country of origin, quantity, and prices.

2.10 Tender Prices

- 2.10.1 The tenderer shall indicate on the appropriate Price Schedule the unit prices and total tender price of the goods it proposes to supply under the contract
- 2.10.2 Prices indicated on the Price Schedule shall be entered separately in the following manner;
- (i) the price of the goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex showroom, or off-the-shelf, as applicable), including all customs duties and sales and other taxes already paid or payable:
 - (ii) charges for inland transportation, insurance, and other local costs incidental to delivery of the goods to their final destination; and

2.10.1 Prices quoted by the tender shall be fixed during the Tender's performance of the contract and not subject to variation on any account. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected, pursuant to paragraph 2.22

2.10.2 The validity period of the tender shall be 120 days from the date of opening of the tender.

2.11 Tender Currencies

2.11.1 Prices shall be quoted in Kenya Shillings unless otherwise specified in the Appendix to Instructions to Tenderers.

2.12 Tenderers Eligibility and Qualifications

2.12.1 Pursuant to paragraph 2.1 the tenderer shall furnish, as part of its tender, documents establishing the tenderers eligibility to tender and its qualifications to perform the contract if its tender is accepted.

2.12.2 The documentary evidence of the tenderers eligibility to tender shall establish to the Procuring entity's satisfaction that the tenderer, at the time of submission of its tender, is from an eligible source country as defined under paragraph 2.1.

2.12.3 The documentary evidence of the tenderers qualifications to perform the contract if its tender is accepted shall be established to the Procuring entity's satisfaction;

(a) that, in the case of a tenderer offering to supply goods under the contract which the tenderer did not manufacture or otherwise produce, the tenderer has been duly authorized by the goods' Manufacturer or producer to supply the goods.

(b) that the tenderer has the financial, technical, and production capability necessary to perform the contract;

(c) that, in the case of a tenderer not doing business within Kenya, the tenderer is or will be (if awarded the contract) represented by an Agent in Kenya equipped, and able to carry out the Tenderer's maintenance, repair, and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications.

2.13 Goods Eligibility and Conformity to Tender Documents

2.13.1 Pursuant to paragraph 2.2 of this section, the tenderer shall furnish, as part of its tender documents establishing the eligibility and conformity to the tender documents of all goods which the tenderer proposes to supply under the contract

2.13.2 The documentary evidence of the eligibility of the goods shall consist of a statement in the Price Schedule of the country of origin of the goods and services offered which shall be confirmed by a certificate of origin issued at the time of shipment.

2.13.3 The documentary evidence of conformity of the goods to the tender documents may be in the form of literature, drawings, and data, and shall consist of:

SB/42/2016/2017 SUPPLY OF ELECTRICAL MATERIALS

- (a) a detailed description of the essential technical and performance characteristic of the goods;
- (b) a list giving full particulars, including available source and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period of Two (2) years , following commencement of the use of the goods by the Procuring entity; and
- (c) a clause-by-clause commentary on the Procuring entity's Technical Specifications demonstrating substantial responsiveness of the goods and service to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications.

2.13.4 For purposes of the documentary evidence to be furnished pursuant to paragraph 2.13.3(c) above, the tenderer shall note that standards for workmanship, material, and equipment, as well as references to brand names or catalogue numbers designated by the Procurement entity in its Technical Specifications, are intended to be descriptive only and not restrictive. The tenderer may substitute alternative standards, brand names, and/or catalogue numbers in its tender, provided that it demonstrates to the Procurement entity's satisfaction that the substitutions ensure substantial equivalence to those designated in the Technical Specifications.

2.14 Tender Security

2.14.1 The tenderer shall furnish, as part of its tender, a tender security Kshs. 100,000.00 for each Tender.

2.14.2 The tender security is required to protect the Procuring entity against the risk of Tenderer's conduct which would warrant the security's forfeiture, pursuant to paragraph 2.14.7

2.14.3 The tender security shall be denominated in Kenya Shillings or in another freely convertible currency, and shall be in the form of a bank guarantee or a bank draft issued by a reputable bank located in Kenya or abroad, or a guarantee issued by a reputable insurance company in the form provided in the tender documents or another form acceptable to the Procuring entity and valid for thirty (30) days beyond the validity of the tender.

2.14.4 Any tender not secured in accordance with paragraph 2.14.1 and 2.14.3 will be rejected by the Procuring entity as non-responsive, pursuant to paragraph 2.22

2.14.5 Unsuccessful Tenderer's tender security will be discharged or returned as promptly as possible as but not later than thirty (30) days after the expiration of the period of tender validity prescribed by the Procuring entity.

2.14.6 The successful Tenderer's tender security will be discharged upon the tenderer signing the contract, pursuant to paragraph 2.27 and furnishing the performance security, pursuant to paragraph 2.28

2.14.7 The tender security may be forfeited:

- (a) if a tenderer withdraws its tender during the period of tender validity specified by the procuring entity on the Tender Form; or
- (b) in the case of a successful tenderer, if the tenderer fails:
 - (i) to sign the contract in accordance with paragraph 2.27
 - or
 - (ii) to furnish performance security in accordance with paragraph 2.28

2.15 Validity of Tenders

2.15.1 Tenders shall remain valid for 120 days or as specified in the Invitation to Tender after the date of tender opening prescribed by the Procuring entity, pursuant to paragraph 2.18. A tender valid for a shorter period shall be rejected by the Procuring entity as non-responsive.

2.15.2 In exceptional circumstances, the Procuring entity may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tender security provided under paragraph 2.14 shall also be suitably extended. A tenderer may refuse the request without forfeiting its tender security. A tenderer granting the request will not be required nor permitted to modify its tender.

2.16 Format and Signing of Tender

2.16.1 The Procuring entity shall prepare two copies of the tender, clearly marking each "ORIGINAL TENDER" and "COPY OF TENDER," as appropriate. In the event of any discrepancy between them, the original shall govern.

2.16.2 The original and all copies of the tender shall be typed or written in indelible ink and shall be signed by the tenderer or a person or persons duly authorized to bind the tenderer to the contract. The latter authorization shall be indicated by written power-of-attorney accompanying the tender. All pages of the tender, except for unamended printed literature, shall be initialed by the person or persons signing the tender.

2.16.3 The tender shall have no interlineations, erasures, or overwriting except as necessary to correct errors made by the tenderer, in which case such corrections shall be initialed by the person or persons signing the tender.

Submission of Tenders

2.17 Sealing and Marking of Tenders

2.17.1 The Tenderer shall seal the original and each copy of the tender in separate envelopes, duly marking the envelopes as "ORIGINAL" and "COPY." The envelopes shall then be sealed in an outer envelope.

2.17.2 The inner and outer envelopes shall:

- (a) be addressed to the following address:
 - The Officer-in - Charge,
 - Supplies Branch,

SB/42/2016/2017 SUPPLY OF ELECTRICAL MATERIALS
State Department of Public Works,
P. O. Box 30071-00100,
LIKONI ROAD.

(b) Bear, tender number and name in the Invitation for Tenders and the words, “DO NOT OPEN BEFORE,” **7th october, 2016, 10.00 am East African Time (as per Tender Notice).**

2.17.3 The inner envelopes shall also indicate the name and address of the tenderer to enable the tender to be returned unopened in case it is declared “late”.

2.17.4 If the outer envelope is not sealed and marked as required by paragraph 2.17.2, the Procuring entity will assume no responsibility for the tender’s misplacement or premature opening.

2.18 Deadline for Submission of Tenders

Tenders must be received by the Procuring entity at the address specified under paragraph 2.17.2 no later than 7th october, **2016, 10.00 am East African Time (as per Tender Notice).**

2.18.1 The Procuring entity may, at its discretion, extend this deadline for the submission of tenders by amending the tender documents in accordance with paragraph 2.6, in which case all rights and obligations of the Procuring entity and candidates previously subject to the deadline will therefore be subject to the deadline as extended

2.19 Modification and Withdrawal of Tenders

2.19.1 The tenderer may modify or withdraw its tender after the tender’s submission, provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by the Procuring prior to the deadline prescribed for submission of tenders.

2.19.2 The Tenderer’s modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of paragraph 2.17. A withdrawal notice may also be sent by cable, telex but followed by a signed confirmation copy, postmarked not later than the deadline for submission of tenders.

2.19.3 No tender may be modified after the deadline for submission of tenders.

2.19.4 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the tenderer on the Tender Form. Withdrawal of a tender during this interval may result in the Tenderer’s forfeiture of its tender security, pursuant to paragraph 2.14.7

2.19.5 The procuring entity may at any time terminate procurement proceedings before contract award and shall not be liable to any person for the termination.

- 2.19.6 The procuring entity shall give prompt notice of the termination to the tenderers and on request give its reasons for termination within 14 days of receiving the request from any tenderer.

Opening and Evaluation of Tenders

2.20 Opening of Tenders

- 2.20.1 The Procuring entity will open all tenders in the presence of tenderers' representatives who choose to attend, at **10.00 am East African Time on 7th october, 2016 (as per Tender Notice)** and in the location specified in the Invitation to Tender.
- 2.20.2 The tenderers' representatives who are presence shall sign a register evidencing their attendance.
- 2.20.3 The tenderers' names, tender modifications or withdrawals, tender prices, discounts and the presence or absence of requisite tender security and such other details as the Procuring entity, at its discretion, may consider appropriate, will be announced at the opening.
- 2.20.4 The Procuring entity will prepare minutes of the tender opening.

2.21 Clarification of Tenders

- 2.21.1 To assist in the examination, evaluation and comparison of tenders the Procuring entity may, at its discretion, ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or substance of the tender shall be sought, offered, or permitted.
- 2.21.2 Any effort by the tenderer to influence the Procuring entity in the Procuring entity's tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

2.22 Preliminary Examination

- 2.22.1 The Procuring entity will examine the tenders to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the tenders are generally in order.
- 2.22.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantify, the unit price shall prevail, and the total price shall be corrected. If the candidate does not accept the correction of the errors, its tender will be rejected, and its tender security forfeited. If there is a discrepancy between words and figures the amount in words will prevail

2.22.3 The Procuring entity may waive any minor informality or non-conformity or irregularity in a tender which does not constitute a material deviation, provided such waiver does not prejudice or effect the relative ranking of any tenderer.

2.22.4 Prior to the detailed evaluation, pursuant to paragraph 2.23 the Procuring entity will determine the substantial responsiveness of each tender to the tender documents. For purposes of these paragraphs, a substantially responsive tender is one, which conforms to all the terms and conditions of the tender documents without material deviations. The Procuring entity's determination of a tender's responsiveness is to be based on the contents of the tender itself without recourse to extrinsic evidence.

2.22.5 If a tender is not substantially responsive, it will be rejected by the Procuring entity and may not subsequently be made responsive by the tenderer by correction of the non-conformity.

2.23 Conversion to Single Currency

2.23.1 Where other currencies are used, the procuring entity will convert these currencies to Kenya Shillings using the selling exchange rate on the rate of tender closing provided by the Central Bank of Kenya.

2.24 Evaluation and Comparison of Tenders

2.24.1 The Procuring entity will evaluate and compare the tenders, which have been determined to be substantially responsive, pursuant to paragraph 22.

2.24.2 The Procuring entity's evaluation of a tender will exclude and not take into account:

- (a) in the case of goods manufactured in Kenya or goods of foreign origin already located in Kenya, sales and other similar taxes, which will be payable on the goods if a contract is awarded to the tenderer; and
- (c) any allowance for price adjustment during the period of execution of the contract, if provided in the tender.

2.24.3 The comparison shall be of the ex-factory/ex-warehouse/off-the-shelf price of the goods offered from within Kenya, such price to include all costs, as well as duties and taxes paid or payable on components and raw material incorporated or to be incorporated in the goods.

2.24.4 The Procuring entity's evaluation of a tender will take into account, in addition to the tender price and the price of incidental services, the following factors, in the manner and to the extent indicated in paragraph 23.5 and in the technical specifications:

- (a) delivery schedule offered in the tender;

- (b) deviations in payment schedule from that specified in the Special Conditions of Contract;
- (c) the cost of components, mandatory spare parts, and service;
- (d) the availability in Kenya of spare parts and after-sales services for the equipment offered in the tender;

2.24.5 Pursuant to paragraph 2.24.4 the following evaluation methods will be applied:

(a) *Delivery schedule.*

- (i) The Procuring entity requires that the goods under the Invitation for Tenders shall be delivered at the time specified in the Schedule of Requirements. Tenders offering deliveries longer than the procuring entity's required delivery time will be treated as non-responsive and rejected.

(b) *Deviation in payment schedule.*

Tenderers shall state their tender price for the payment of schedule outlined in the special conditions of contract. Tenders will be evaluated on the basis of this base price. Tenderers are, however, permitted to state an alternative payment schedule and indicate the reduction in tender price they wish to offer for such alternative payment schedule. The Procuring entity may consider the alternative payment schedule offered by the selected tenderer.

(c) *Spare parts and after sales service facilities.*

Tenderers must offer items with service and spares parts backup. Documentary evidence and locations of such back-up must be given.

(d) *Bid Evaluation Criteria*

The specifications of the item(s) offered by the bidder will be examined and compared with the requirement's specifications and check lists drawn up for all items showing the main requirements specified and whether or not each bid complies with the requirements.

Certain deviations from the required specification are critical to the performance (or capacity) or efficient operation of the equipment concerned. Deviations of this type are classified as major deviations. Bids with one or more major deviations from the requirements will in all cases be rejected as technically non-responsive. Deviation from any requirement listed as mandatory in the technical specifications is considered a major deviation. Deviations which are not critical to the performance or efficient operation of the equipment are considered minor and will not result in

SB/42/2016/2017 SUPPLY OF ELECTRICAL MATERIALS
rejection of the bid but the bidder will lose points on such deviations.

(e) ***Technical Evaluation***

A point system will be used to rate all the technically responsive bidders with the maximum score being **60 points** distributed as below.

(i) Technical compliance

Determined by the information given by the tenderer. Minor deviation from the specification may be allowed. A maximum of **30 points** will be allotted to the tenderer whose equipment meet all the specifications.

(ii) Spare parts availability

This is to be determined by the information supplied by the tenderer as regards to local firms that deal with stocking of spare parts for the make of equipment and physical check on these dealers may be done to confirm availability of spares whose equipment spare parts dealership is proven that will earn **5 points**.

(iii) Workshop facilities and after sales service

This is to be determined from information supplied by the tenderer as well as physical checks and the procuring entities past experience. A maximum of **5 points** will be allotted for quantity and quality of servicing facilities as well as efficiency and reliability of the service rendered by the appointed local agent.

(iv) Performance rating

A maximum of **5 points** will be allotted to tenderers on the basis of recorded past performance of equipment in the Country. Points covered will be reliability, life expectancy and suitability for local working conditions and tenderer's past record. A point will be awarded for each of the factors.

(v) Manufacturer's warranty

This is to be determined from information supplied by the tenderer. This will be on the duration of warranty with a maximum of **5 points** being allotted to the tenderer with a warranty, as indicated in that particular specification. This is important and mandatory as failure to provide warranty will mean automatic disqualification. Warranty has to be supported by equipment manufacturer.

(vi) Concurrence with vehicle and plant standardisation

A maximum of **2 points** will be allotted to tenderers on the basis of standardisation with current Government fleet, with the most populous make scoring 2 points and all other tenderers by proportion to their numbers.

(vii) Dealership

To be determined by information supplied by the tenderer as well as past experience of the procuring entity. Proven dealership will be allotted **3 points** and equipment with no local dealer or agent will be disqualified.

(viii) Environmental compatibility will earn a maximum of **5 points** basing on NEEMA and other international standards.

(f) ***Commercial Evaluation***

Only bids scoring **45 points (75%)** or more in the technical evaluation will be considered for further commercial evaluation. For the purpose of determining the lowest evaluated bid, the procuring entity shall take factors other than the price into account in the following manner. The lowest financial bid will be allotted a maximum of 40 points and the other bids will be allotted points in proportion to their bid prices as shown here below:

Lowest bid x 40

Bid price

Bids will be ranked according to their combined technical (St) and financial (sf) scores using weights.

T = Weight given to the technical evaluation, maximum 60%;

P = the weight given to the financial evaluation, maximum point 40%.

T+P = 100%.

Sf is determined by the following formular.

$$\mathbf{Sf} = \frac{\text{Lowest Bid}}{\text{Bid price}} \times 40$$

$$\mathbf{S} = \text{St} + \text{Sf}$$

S being the total combined weighted financial and technical score.

Firm will be ranked as per the combined financial and technical scores.

2.25 Preference

2.25.1 Preference where allowed in the evaluation of tenders shall not exceed 15%

2.26 Contacting the Procuring entity

2.26.1 Subject to paragraph 2.21 no tenderer shall contact the Procuring entity on any matter related to its tender, from the time of the tender opening to the time the contract is awarded.

2.26.2 Any effort by a tenderer to influence the Procuring entity in its decisions on tender, evaluation, tender comparison, or contract award may result in the rejection of the Tenderer's tender.

2.27 Award of Contract

(a) Post-qualification

2.27.1 In the absence of pre-qualification, the Procuring entity will determine to its satisfaction whether the tenderer that is selected as having submitted the lowest evaluated responsive tender is qualified to perform the contract satisfactorily.

2.27.2 The determination will take into account the tenderer financial, technical, and production capabilities. It will be based upon an examination of the documentary evidence of the tenderers qualifications submitted by the tenderer, pursuant to paragraph 2.12.3 as well as such other information as the Procuring entity deems necessary and appropriate.

2.27.3 An affirmative determination will be a prerequisite for award of the contract to the tenderer. A negative determination will result in rejection of the Tenderer's tender, in which event the Procuring entity will proceed to the next lowest evaluated tender to make a similar determination of that Tenderer's capabilities to perform satisfactorily.

(b) Award Criteria

2.27.4 Subject to paragraph 10, 23 and 28 the Procuring entity will award the contract to the successful tenderer(s) whose tender has been determined to be substantially responsive and has been determined to be the lowest evaluated tender, provided further that the tenderer is determined to be qualified to perform the contract satisfactorily.

(c) Procuring entity's Right to Vary quantities

2.27.5 The Procuring entity reserves the right at the time of contract award to increase or decrease the quantity of goods originally specified in the Schedule of requirements without any change in unit price or other terms and conditions.

(d) Procuring entity's Right to Accept or Reject Any or All Tenders

2.27.6 The Procuring entity reserves the right to accept or reject any tender, and to annul the

SB/42/2016/2017 SUPPLY OF ELECTRICAL MATERIALS
tendering process and reject all tenders at any time prior to contract award, without thereby incurring any liability to the affected tenderer or tenderers or any obligation to inform the affected tenderer or tenderers of the grounds for the Procuring entity's action.

2.28 Notification of Award

- 2.28.1 Prior to the expiration of the period of tender validity, the Procuring entity will notify the successful tenderer in writing that its tender has been accepted.
- 2.28.2 The notification of award will constitute the formation of the Contract but will have to wait until the contract is finally signed by both parties.
- 2.28.3 Upon the successful Tenderer's furnishing of the performance security pursuant to paragraph 2.28, the Procuring entity will promptly notify each unsuccessful Tenderer and will discharge its tender security, pursuant to paragraph 2.14

2.29 Signing of Contract

- 2.29.1 At the same time as the Procuring entity notifies the successful tenderer that its tender has been accepted, the Procuring entity will send the tenderer the Contract Form provided in the tender documents, incorporating all agreements between the parties.
- 2.29.2 The parties to the contract shall have it signed within 30 days from the date of notification of contract award unless there is an administrative review request.
- 2.29.3 Within thirty (30) days of receipt of the Contract Form, the successful tenderer shall sign and date the contract and return it to the Procuring entity.

2.30 Performance Security

- 2.30.1 Within Thirty (30) days of the receipt of notification of award from the Procuring entity, the successful tenderer shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the tender documents, or in another form acceptable to the Procuring entity.
- 2.30.2 Failure of the successful tenderer to comply with the requirements of paragraph 2.27 or paragraph 2.28 shall constitute sufficient grounds for the annulment of the award and forfeiture of the tender security, in which event the Procuring entity may make the award to the next lowest evaluated Candidate or call for new tenders.

2.31 Corrupt Fraudulent Practices

- 2.31.1 The Procuring entity requires that tenderers observe the highest standard of ethics during the procurement process and execution of contracts. In pursuance of this policy, the Procuring entity:-

SB/42/2016/2017 SUPPLY OF ELECTRICAL MATERIALS

(a) defines, for the purposes of this provision, the terms set forth below as follows:

- (i) "corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and
 - (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring entity, and includes collusive practice among tenderer (prior to or after tender submission) designed to establish tender prices at artificial non-competitive levels and to deprive the Procuring entity of the benefits of free and open competition;
- (b) will reject a proposal for award if it determines that the tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;
- (c) will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded any contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a contract.

2.31.2 The procuring entity will reject a proposal for award if it determines that the tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

2.31.3 Further a tenderer who is found to have indulged in corrupt or fraudulent practices risks being debarred from participating in public procurement in Kenya.

2.31.4 Furthermore, tenderers shall be aware of the provision stated in the General Conditions of Contract.

Section III -General Conditions of Contract

Table of Clauses

	Page
3.1 Definitions	17
3.2 Application	17
3.3 Country of Origin	17
3.4 Standards	17
3.5 Use of Contract documents and information	17
3.6 Patent Rights	18
3.7 Performance security	18
3.8 Inspection and Tests	18
3.9 Packing	19
3.10 Delivery and documents	19
3.11 Insurance	19
3.12 Payment	19
3.13 Prices	19
3.14 Assignments	19
3.15 Sub contracts	20
3.16 Termination for default	20
3.17 Liquidated damages	20
3.18 Resolution of Disputes	20
3.19 Language and law	20
3.20 Force Majeure	20

Section III -General Conditions of Contract

3.1 Definitions

3.1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) "The Contract" means the agreement entered into between the Procuring entity and the tenderer, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) "The Contract Price" means the price payable to the tenderer under the Contract for the full and proper performance of its contractual obligations.
- (c) "The Goods" means all of the equipment, machinery, and/or other materials, which the tenderer is required to supply to the Procuring entity under the Contract.
- (d) "The Procuring entity" means the organization purchasing the Goods under this Contract.
- (e) "The tenderer" means the individual or firm supplying the Goods under this Contract.

3.2 Application

3.2.1 These General Conditions shall apply in all Contracts made by the Procuring entity for the procurement of goods.

3.3 Country of Origin

3.3.1 For purposes of this Clause, "origin" means the place where the Goods were mined, grown, or produced.

3.2.2 The origin of Goods and Services is distinct from the nationality of the tenderer.

3.4 Standards

3.4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications.

3.5 Use of Contract Documents and Information

3.5.1 The Candidate shall not, without the Procuring entity's prior written consent, disclose the Contract, or any provision thereof; or any specification, plan, drawing, pattern,

SB/42/2016/2017 SUPPLY OF ELECTRICAL MATERIALS
sample, or information furnished by or on behalf of the Procuring entity in connection therewith, to any person other than a person employed by the tenderer in the performance of the Contract.

- 3.5.2 The tenderer shall not, without the Procuring entity's prior written consent, make use of any document or information enumerated in paragraph 5.1 above.
- 3.5.3 Any document, other than the Contract itself; enumerated in paragraph 5.1 shall remain the property of the Procuring entity and shall be returned (all copies) to the Procuring entity on completion of the Tenderer's performance under the Contract if so required by the Procuring entity.

3.6 Patent Rights

- 3.5.1 The tenderer shall indemnify the Procuring entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring entity's country.

3.7 Performance Security

- 3.7.1 Within thirty (30) days of receipt of the notification of Contract award, the successful tenderer shall furnish to the Procuring entity the performance Security in the amount specified in Special Conditions of Contract.
- 3.7.2 The proceeds of the performance security shall be payable to the Procuring entity as compensation for any loss resulting from the Tenderer's failure to complete its obligations under the Contract.
- 3.7.3 The performance security shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to the Procuring entity and shall be in the form of a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in Kenya or abroad, acceptable to the Procuring entity, in the form provided in the tender documents.
- 3.7.4 The performance security will be discharged by the Procuring entity and returned to the Candidate not later than thirty (30) days following the date of completion of the Tenderer's performance obligations under the Contract, including any warranty obligations, under the Contract.

3.8 Inspection and Tests

- 3.8.1 The Procuring entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications. The Procuring entity shall notify the tenderer in writing, in a timely manner, of the identity of any representatives retained for these purposes.
- 3.8.2 The inspections and tests may be conducted on the premises of the tenderer or its subcontractor(s), at point of delivery, and/or at the Goods' final destination. If conducted on the premises of the tenderer or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring entity.
- 3.8.3 Should any inspected or tested Goods fail to conform to the Specifications, the Procuring entity may reject the Goods, and the tenderer shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring entity.
- 3.8.4 The Procuring entity's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring entity or its representative prior to the Goods' delivery.
- 3.8.5 Nothing in paragraph 8 shall in any way release the tenderer from any warranty or other obligations under this Contract.

3.9 Packing

- 3.9.1 The tenderer shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract.
- 3.9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract.

3.10 Delivery and Documents

- 3.10.1 Delivery of the Goods shall be made by the tenderer in accordance with the terms specified by Procuring entity in its Schedule of Requirements and the Special Conditions of Contract.

3.11 Insurance

- 3.11.1 The Goods supplied under the Contract shall be fully insured against loss or damage

SB/42/2016/2017 SUPPLY OF ELECTRICAL MATERIALS
incidental to manufacture or acquisition, transportation, storage, and delivery in the
manner specified in the Special conditions of contract

3.12 Payment

3.12.1 Payments shall be made promptly by Government Ministries, Departments or Institutions upon delivery of items procured through purchase orders by the respective entities.

3.13 Prices

3.13.1 Prices shall be net inclusive of all taxes and no variation of prices; except in the case of variation of taxes or other charges payable to the Government.

3.13.2 Prices charged by the tenderer for goods delivered and services performed under the Contract shall not, with the exception of any price adjustments authorized in Special Conditions of Contract, vary from the prices by the tenderer in its tender.

3.13.3 Contract price variations shall not be allowed for contracts not exceeding one year (12 months)

3.13.4 Where contract price variation is allowed, the variation shall not exceed 10% of the original contract price.

3.13.5 Price variation request shall be processed by the procuring entity within 30 days of receiving the request.

3.14 Assignment

3.14.1 The tenderer shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring entity's prior written consent.

3.15 Subcontracts

3.15.1 The tenderer shall notify the Procuring entity in writing of all subcontracts awarded under this Contract if not already specified in the tender. Such notification, in the original tender or later, shall not relieve the tenderer from any liability or obligation under the Contract

3.16 Termination for Default

3.16.1 The Procuring entity may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the tenderer, terminate this Contract in whole or in part:

- (a) if the tenderer fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the

- (b) if the tenderer fails to perform any other obligation(s) under the Contract.
 - (c) if the tenderer, in the judgment of the Procuring entity has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- 3.16.2 In the event the Procuring entity terminates the Contract in whole or in part, it may procure, upon such terms and in such manner as it deems appropriate, Goods similar to those undelivered, and the tenderer shall be liable to the Procuring entity for any excess costs for such similar Goods.

3.17 Liquidated Damages

- 3.17.1 If the tenderer fails to deliver any or all of the goods within the period(s) specified in the contract, the procuring entity shall, without prejudice to its other remedies under the contract, deduct from the contract prices liquidated damages sum equivalent to 0.5% of the delivered price of the delayed goods up to a maximum deduction of 10% of the delayed goods. After this the tenderer may consider termination of the contract.

3.18 Resolution of Disputes

- 3.18.1 The procuring entity and the tenderer shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract.
- 3.18.2 If, after thirty (30) days from the commencement of such informal negotiations both parties have been unable to resolve amicably a contract dispute, either party may require adjudication in an agreed national or international forum, and/or international arbitration.

3.19 Language and Law

- 3.19.1 The language of the contract and the law governing the contract shall be English language and the Laws of Kenya respectively unless otherwise stated.

3.20 Force Majeure

- 3.20.1 The tenderer shall not be liable for forfeiture of its performance security, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

Section IV - Special Conditions of Contract

- 4.0 Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, between the GCC and the SCC, the provisions of the SCC herein shall prevail over those in the GCC.
- 4.1 The participating tenderer is expected to furnish the Procuring Entity with the following documents / information **pursuant to clause 2.12 of the Instructions to Tenderers**: -
- (a) Valid Trade License/s, copies to be attached
 - (b) Reliable communication services e.g. fixed line telephone, fax, P.O. Box etc.
 - (c) Evidence of past performance – copies of local purchase orders (LPOs) from established organizations to be attached, if any.
 - (d) The Tenderer **MUST** possess a Certificate of Incorporation or Certificate of Registration of Business Name, Copy **MUST** be attached.
 - (e) The Tenderer **MUST** possess' valid Value Added Tax (VAT) Certificate and PIN N^o., Copies **MUST** be attached.
 - (f) Valid Tax compliance certificate, Copy **MUST** be attached.
 - (g) Copy of Registration Certificate from the Insurance Regulatory Authority for candidates using insurance guarantee as tender security.
 - (h) Samples / Technical Brochure or Catalogue **MUST** be submitted for each item offered.
- 4.2 **Form of Tender and confidential business questionnaire** **MUST** be dully filled by the applicant / an authorized representative.
- 4.3 Tenderers **MUST** submit a set of two (2) Samples (if applicable) bearing KEBS diamond mark of quality or any other relevant recognized Standardization mark. Tenderers who does not qualify for contract award and may wish to collect their samples and shall do so within a period of thirty (30) days of Tender Notification.
- 4.4 Tenderers shall be required to furnish a Tender / Bid Security of **KShs. 100,000 (Kenya Shillings One Hundred Thousand Only)** payable in bankers' cheque or cash to the Principle Secretary, Ministry of Transport and Infrastructure, Housing and Urban Development or a bid bond from **a Commercial Bank / Eligible Insurance Company** in the format provided in the Tender Documents to remain in force for a period of **One Hundred and Fifty (150) days** from the closing date of the tender.
- 4.5 Prices quoted should be net inclusive of all taxes and delivery must be in Kenya Shillings and shall remain valid for **One Hundred and Twenty (120) days** from the closing date of the tender.
- 4.6 Tenderers shall be required to provide **a manufacturer's authorization in the format prescribed in section VIII.** The said manufacturer's authorization should also be accompanied by relevant guarantees and warranty. **Franchise holders MUST provide**

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

authorization from principal Manufacturers in the format prescribed in Section VIII.

- 4.7 Original manufacturers' brochures containing technical data must accompany all equipment quoted. Web site download will not be acceptable unless they are original manufacturer's PDF format. Samples **MUST** be submitted to Supplies Branch's Procurement Office a day before the tender closing date.
- 4.8 **Tenderers shall be required to provide evidence of financial stability for at least three years. These should be in form of Audited Financial Statements and / or Bank Statements.** Failure to submit the evidence may render the tender non-responsive.
- 4.9 Tenderers shall be required to submit their offers in a set of two copies each one marked "ORIGINAL OFFER" and the other "COPY OF OFFER". The original and copy shall be sealed in separate envelopes duly marked as "ORIGINAL" and "COPY". In those Offers, the tenderer will also be required to park the **TECHNICAL DATA** and the **FINANCIAL DATA** separately from one another, so as to enable **Technical and Financial Evaluations** to be conducted independently. The envelopes shall then be sealed in one plain unmarked outer envelope bearing only the tender number **pursuant to clause 2.16 of the Instructions to Tenderers.**
- 4.10 **Delivery**
- Delivery shall be on "as and when required" basis to Ministries / Departments & Institutions. **(See clause 10 of the General Conditions of Contract)**
- 4.11 **Payment**
- This being a tender for the supply and delivery of electrical items to the government / Departments & Institutions for **a period of Two (2) years commencing from the date of Contract Signing**, respective Ministries / Departments & Institutions shall pay directly to the contractor on receipt of goods ordered, which in any case shall be within 45 days of receipt. **(See clause 3.12 of the General Conditions of Contract)**
- 4.12 Goods supplied against the contract proceeding from this procurement shall be fully insured against loss, damage incidental to manufacture or acquisition, transportation, storage and delivery to the tune of 110% of the contract value and the procuring entity will not be liable for any damage or loss prior to delivery **(See clause 3.11 of the General Conditions of Contract).**
- 4.13 Successful tenderers shall be required to submit a performance security of **KShs. 150,000 (Kenya Shillings One Hundred and fifty Thousands only)** on receipt of a letter of notification of award in accordance with **clause 3.7 of the General Conditions of Contract.**
- 4.14 Prices quoted **SHALL BE IN KENYA SHILLINGS** and should include all costs of shipment and handling until the goods are actually received at the respective Procuring Entity's premises.

4.15 **TENDERERS ARE REQUIRED TO ENSURE THAT ALL PAGES OF THEIR TENDER DOCUMENTS ARE PROPERLY SERIALIZED AND STAMPED / SIGNED AND THE DOCUMENT SHOULD BE PROPERLY BOUND. LOOSE TENDER DOCUMENTS WILL BE DECLARED NON RESPONSIVE.**

4.16 Blacklisted and suspended firms are not eligible for this procurement.

4.17 Each tenderer must attach to the tender document a copy of the official receipt issued from the cash office for the purchase of the tender document.

4.18 **TENDERERS ARE ADVISED TO QUOTE THEIR BID PRICES IN THE ORIGINAL PRICE SCHEDULE PROVIDED IN THIS TENDER DOCUMENT. INTRODUCTION OF A PRICE SCHEDULE DIFFERENT FROM THE ONE PROVIDED IN THIS DOCUMENT IN SECTION (VI) WILL LEAD TO DISQUALIFICATION.**

4.19 All items to be supplied must be properly marked, or imprinted **GOK**.

4.20 Tenderers shall not change the technical specifications specified in section (V) of this tender document.

4.21 **Test Runs, Training of Procuring entity's staff**

The successful bidder, or his local service organisation or Agent, will, after the delivery of the Bid items at the delivery point, assist the procuring entity and furnish the necessary instructions in relation to the test running and commissioning of the Bid items.

The successful tenderer will furnish assistance in the training of operator/driver and maintenance staff for the bid items. This shall be considered as after sales service.

4.22 The tenderers (applicants) shall be required to prepare and submit **TECHNICAL DATA SHEET FORM** for each item quoted showing how it has met the requirements outlined in this Tender Document. **FAILURE TO SUBMIT THIS IMPORTANT DOCUMENT TO THE PROCURING THE ENTITY WILL LEAD TO DISQUALIFICATION.**

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

4.23 Special conditions of contract as relates to the GCC

REFERENCE OF GCC	SPECIAL CONDITIONS OF CONTRACT
3.7.1 Performance security	<i>This shall be KShs. 150,000.00 (Kenya Shillings One Hundred and Fifty only.</i>
3.10.1 Delivery of goods	<i>The delivery period for the goods shall be within a period of 30 days and not exceeding 45 days on placing an LPO unless specifically indicated by the respective procuring entity..</i>
3.12.1 Terms of payment	<i>Payment shall be made after full delivery of goods as prescribed in the LPO.</i>
3.13.1 Prices	<i>The prices offered shall be fixed for the period stated in the Tender Invitation.</i>
2.25.1 Preference	<i>Preference-: 30% preference will be given to tenders submitted by Business Enterprises owned by Youth, Women and Persons with Disabilities.</i>

2.24.5.E.(i) <u>Technical compliance</u>	Determined by the information given by the tenderer. Minor deviation from the specification may be allowed. A maximum of 30 points will be allotted to the tenderer whose equipment meet all the specifications.
(ii) <u>Spare parts availability</u>	This is to be determined by the information supplied by the tenderer as regards to local firms that deal with stocking of spare parts for the make of equipment and physical check on these dealers may be done to confirm availability of spares whose equipment spare parts dealership is proven that will earn 5 points .
(iii) <u>Workshop facilities and after sales service</u>	This is to be determined from information supplied by the tenderer as well as physical checks and the procuring entities past experience. A maximum of 5 points will be allotted for quantity and quality of servicing facilities as well as efficiency and reliability of the service rendered by the appointed local agent.
(iv) <u>Performance rating</u>	A maximum of 5 points will be allotted to tenderers on the basis of recorded past performance of equipment in the

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

	Country. Points covered will be reliability, life expectancy and suitability for local working conditions and tenderer's past record. A point will be awarded for each of the factors.
(v) <u>Manufacturer's warranty</u>	This is to be determined from information supplied by the tenderer. This will be on the duration of warranty with a maximum of 5 points being allotted to the tenderer with a warranty, as indicated in that particular specification. This is important and mandatory as failure to provide warranty will mean automatic disqualification. Warranty has to be supported by equipment manufacturer.
(vi) <u>Concurrence with local and international standardisation</u>	A maximum of 2 points will be allotted to tenderers on the basis of standardisation with current Government fleet, with the most populous make scoring 2 points and all other tenderers by proportion to their numbers.
(vii) <u>Dealership</u>	To be determined by information supplied by the tenderer as well as past experience of the procuring entity. Proven dealership will be allotted 3 points and equipment with no local dealer or agent will be disqualified.
(viii) Environmental compatibility	Environmental compatibility will earn a maximum of 5 points basing on

SECTION VI - PRICE SCHEDULE FOR GOODS

Name of tenderer _ Tender Number __Page _____ of _____

ITEM N°	CODE NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (Kshs)
1.		Extension, Electric Cabless,1 Way	No.	AWR			
2.		Extension, Electric Cabless,2 Way	No.	AWR			
3.		Extension, Electric Cabless,4 Way	No.	AWR			
4.		Extension, Electric Cabless,6 Way	No.	AWR			
5.		Fluorescent choke 20watts	No.	AWR			
6.		Fluorescent choke 40watts	No.	AWR			
7.		Fluorescent choke 60watts	No.	AWR			
8.		Fluorescent choke 80watts	No.	AWR			
9.		Fluorescent starter 20watts	No.	AWR			
10.		Fluorescent starter 40watts	No.	AWR			
11.		Fluorescent starter 60watts	No.	AWR			
12.		Fluorescent starter 80watts	No.	AWR			
13.		Fluorescent fitting 2ft	No.	AWR			
14.		Fluorescent fitting 4ft	No.	AWR			
15.		Fluorescent fitting 5ft	No.	AWR			
16.		Circuit Breaker 12 amps	No.	AWR			
17.		Circuit Breaker 15amps	No.	AWR			
18.	25006	Bulb, 100 Watts, pearl, Pin Type	No.	AWR			
19.	25007	Bulb, 150 Watts, clear, Pin Type	No.	AWR			
20.	25009	Bulb, 150 Watts, clear, screw type	No.	AWR			
21.	25008	Bulb, 150 Watts, pearl, Pin Type	No.	AWR			
22.	25003	Bulb, 40 Watts, pearl, Pin Type	No.	AWR			

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM N°	CODE NO.	ITEM DESCRIPTION	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (Kshs)
23.	25004	Bulb, 60 Watts, pearl, Pin Type	No.	AWR			
24.	25005	Bulb, 75 Watts, pearl, pin type	No.	AWR			
25.	25036	Tube, Fluorescent, 18 watts, 2 feet	No.	AWR			
26.	25031	Tube, Fluorescent, Natural, 4 feet	No.	AWR			
27.	25028	Tube, Fluorescent, Natural, 5 feet	No.	AWR			
28.	25027	Tube, Fluorescent, Warm White, 5 ft	No.	AWR			
29.		Bulb Electric 40W	Pieces	AWR			
30.		Bulb Electric 60W	Pieces	AWR			
31.		Bulb Electric 75W	Pieces	AWR			
32.		Bulb Electric 100W	Pieces	AWR			
33.		Energy Saver 8W	Pieces	AWR			
34.		Energy Saver 9W	Pieces	AWR			
35.		Energy Saver 11W	Pieces	AWR			
36.		Energy Saver 18W	Pieces	AWR			
37.		Energy Saver 12W	Pieces	AWR			

SPECIFICATIONS FOR ELECTRICAL FITTINGS, ACCESSORIES AND APPLIANCES

ITEM	DESCRIPTION	MINIMUM	BIDDERS	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (KSHS)
		REQUIREMENT	SPECIFICATION					
		MUST BE BRANDED		NO	AS AND WHEN REQUIRED			
A.	ELECTRICAL LIGHTING FITTINGS							
1.	1200mm,1x36W bare	"		"	"			

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION	MINIMUM	BIDDERS	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (KSHS)
		REQUIREMENT	SPECIFICATION					
		MUST BE BRANDED		NO	AS AND WHEN REQUIRED			
	batten fluorescent fittings as Thorn or approved equivalent							
2.	1200mm, 2x36W fluorescent fitting with High Frequency Control Gear and High performance optical system as THORN or approved equivalent.	"		"	"			
3.	600mmx600mm, 4x18W surface mounted fluorescent fittings as Thorn or approved equivalent	"		"	"			
4.	Spherical fitting Nova range as Thorn MTC 1060	"		"	"			
5.	2 pin 16W Nova range fitting as Thorn NL200	"		"	"			
6.	Versatile Circular Ceiling luminary for 2D28W compact fluorescent lamp with HF electronic control gear connected to Quick Fix Bracket As THORN Danube DA1x28W TC-DEL or approved equivalent	"		"	"			
7.	Circular Ceiling Die-cast aluminum Bulkhead fitting complete with clear glass diffuser and protective wire gauge for 11W energy saving lamp As THORN Cat	"		"	"			

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION	MINIMUM	BIDDERS	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (KSHS)
		REQUIREMENT	SPECIFICATION					
		MUST BE BRANDED		NO	AS AND WHEN REQUIRED			
	No. OLG100 or approved equivalent for toilets and stairs.							
8.	Circular Ceiling luminaries for 2D 28W surface range as Thorn Cat No. 2DXSF or approved equivalent for colliders' and verrador	"		"	"			
9.	LED Down light fitting Thorn or approved equivalent.	"		"	"			
10.	Up lighting Chandelier fitting with 3 arms as existing.	"		"	"			
11.	Ceiling rose with BC lamp holder complete with lamp	"		"	"			
12.	Ceiling rose with strait lamp holder complete with lamp	"		"	"			
13.	Flood light cat No. OT7.4, SONP AK7 complete with integral control gear and 70W SON-T lamp or equal and approved equivalent	"		"	"			
14.	28W LED Street lighting fitting as Thorn or approved equivalent.	"		"	"			
15.	2x8W Bulk Head fluorescent fitting as Thorn or approved equivalent	"		"	"			

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION	MINIMUM	BIDDERS	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (KSHS)
		REQUIREMENT	SPECIFICATION					
		MUST BE BRANDED		NO	AS AND WHEN REQUIRED			
B.	ELECTRIC LAMPS							
16.	10/20w Energy saver lamps	"		"	"			
17.	40/80 w fluorescent lamps	"		"	"			
18.	40/60w filament lamps	"		"	"			
19.	Mercury lamps	"		"	"			
20.	Tungsten lamps	"		"	"			
21.	LED fluorescent	"		"	"			
C.	SWITCHES							
22.	5 Amps rated moulded plate switches (white in color) for flush mounting 1gang 1 way	"		"	"			
23.	5 Amps rated moulded plate switches (white in color) for flush mounting 1gang 2 way	"		"	"			
24.	5 Amps rated moulded plate switches (white in color) for flush mounting 2 gang 2 way	"		"	"			
25.	5 Amps rated moulded plate switches (white in color) for flush mounting 3gang 2way	"		"	"			
26.	5 Amps rated moulded plate switches (white in color) for flush mounting intermediate switch	"		"	"			
27.	Switch Blanking plate	"		"	"			

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION	MINIMUM	BIDDERS	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (KSHS)
		REQUIREMENT	SPECIFICATION					
		MUST BE BRANDED		NO	AS AND WHEN REQUIRED			
28.	5 Amps rated moulded plate switches (white in color) for Ceiling switch complete with the cord	"		"	"			
29.	Bell Relay	"		"	"			
30.	High Heat resistance switches	"		"	"			
31.	Rotating switch	"		"	"			
32.	20A DP switch with neon indicator as MEM Monarch range	"		"	"			
33.	Timer switch	"		"	"			
34.	Simmer start	"		"	"			
35.	Thermostat switch	"		"	"			
36.	Mercury switch	"		"	"			
37.	Micro gap switch	"		"	"			
38.	Starter switch	"		"	"			
39.	2way center and off switch	"		"	"			
40.	Relay electromagnetic switch	"		"	"			
41.	5 Amps rated moulded plate switches (white in color) for flush mounting Bell push switch	"		"	"			
42.	Trembler switch	"		"	"			
43.	5A Shallow switch pat tress	"		"	"			
44.	5A PVC switch	"		"	"			
C(I)	5 Amps rated							

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION	MINIMUM	BIDDERS	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (KSHS)
		REQUIREMENT	SPECIFICATION					
		MUST BE BRANDED		NO	AS AND WHEN REQUIRED			
	moulded plate switches (polished chrome finish) for flush mounting and as Crabtree, Clipsal or approved equivalent							
45.	1gang 2way	"		"	"			
46.	2gang 2way	"		"	"			
47.	3gang 1way	"		"	"			
D.	POWER POINTS							
48.	13Amps switched socket outlet plate Single sockets	"		"	"			
49.	13Amps switched socket outlet plate Twin sockets	"		"	"			
50.	Single socket blanking plate	"		"	"			
51.	Twin mounting plates for mounting socket outlet plates	"		"	"			
52.	Ditto but for single sockets.	"		"	"			
E.	DISTRIBUTION BOARDS							
53.	12 Way TPN Distribution board C/W integral switch as Crabtree or approved equivalent	"		"	"			
54.	9 Way TPN Distribution board C/W integral	"		"	"			

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION	MINIMUM	BIDDERS	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (KSHS)
		REQUIREMENT	SPECIFICATION					
		MUST BE BRANDED		NO	AS AND WHEN REQUIRED			
	switch as Crabtree or approved equivalent							
55.	6 Way TPN Distribution board C/W integral switch as Crabtree or approved equivalent	"		"	"			
F.	CONSUMER UNITS							
56.	12 Way SPN Consumer Unit C/W integral switch as Crabtree or approved equivalent	"		"	"			
57.	8 Way SPN Consumer Unit C/W integral switch as Crabtree or approved equivalent	"		"	"			
58.	4 Way SPN Consumer Unit C/W integral switch as Crabtree or approved equivalent	"		"	"			
G.	Miniature CIRCUIT BREAKERS as Crabtree or approved equivalent as follows:							
59.	5A SP MCB	"		"	"			
60.	10A SP MCB	"		"	"			
61.	30A SP MCB	"		"	"			
62.	30A SP MCB	"		"	"			
H.	CONTACTORS							
63.	20A TPN Contactor	"		"	"			
64.	30A TPN contactor	"		"	"			
65.	20A SPN Contactor	"		"	"			

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION	MINIMUM	BIDDERS	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (KSHS)
		REQUIREMENT	SPECIFICATION					
		MUST BE BRANDED		NO	AS AND WHEN REQUIRED			
66.	30A SPN contactors	"		"	"			
I.	BREAKERS							
67.	250A MCCB TPN breaker	"		"	"			
68.	125A MCCB TPN breaker	"		"	"			
J.	ISOLATOR							
69.	100A TPN Isolator	"		"	"			
70.	63/80A SPN Isolator	"		"	"			
71.	4/6/12 ways SPN consumer control unit	"		"	"			
72.	60/100A Integral switch	"		"	"			
73.	Meter box	"		"	"			
74.	16mm x15mm, 4x5ft long pure copper earth rod complete with clamp	"		"	"			
75.	45A DP cooker control unit with 13A switched socket outlet.	"		"	"			
76.	Cooker connector to accommodate 3x 4.0 mm ² single core PV	"		"	"			
77.	15w mirror strip light with 220/240V shaver unit complete with tube, pull cord switch as Thorn FLST 13 or equivalent	"		"	"			
K.	13A MULTI-PLUG SOCKET							

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION	MINIMUM	BIDDERS	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (KSHS)
		REQUIREMENT	SPECIFICATION					
		MUST BE BRANDED		NO	AS AND WHEN REQUIRED			
78.	4ways	"		"	"			
79.	3ways	"		"	"			
80.	5/13A Top- plug	"		"	"			
81.	Standard MOW cable looping- in Box complete with HRC 100A fuse cut-out and Lucy connector and other accessories	"		"	"			
L.	CONDUITS							
I(i)	FLEXIBLE CONDUITS							
82.	16mm/50mm PVC flexible conduits	"		"	"			
I(ii)	HG PVC Conduits and accessories as follows:							
83.	20mm diameter	"		"	"			
84.	25mm diameter	"		"	"			
85.	32mm diameter	"		"	"			
86.	50mm diameter	"		"	"			
I(iii)	Steel conduits class 'A' and 'B and all accessories' as follows:							
87.	16 mm diameter	"		"	"			
88.	32mm diameter	"		"	"			
M.	HG PVC trucking and all accessories as follows:							

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION	MINIMUM	BIDDERS	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (KSHS)
		REQUIREMENT	SPECIFICATION					
		MUST BE BRANDED		NO	AS AND WHEN REQUIRED			
89.	1"x1"	"		"	"			
90.	2"x2"	"		"	"			
91.	4x4	"		"	"			
N.	P.V.C. Electrical Copper cables as East African or approved equivalent and approved							
92.	1.5mm single cores	"		"	"			
93.	1.5mm twin with earth	"		"	"			
94.	2.5mm single cores	"		"	"			
95.	2.5mm twin with earth	"		"	"			
96.	4.0mm twin with earth	"		"	"			
97.	6.0mm single core	"		"	"			
98.	10.0 mm single cores	"		"	"			
99.	10.0 mm twin with earth	"		"	"			
100.	6.0 mm twin with earth	"		"	"			
101.	4.0 mm twin with earth	"		"	"			
O.	INSTANT WATER HEATER							
102.	240V Medium size instant Water heater	"		"	"			
P.	ELECTRIC COOKER							
103.	240V medium two burner electric cooker (portable)							
104.	240V Large 4 burner with oven							

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION	MINIMUM	BIDDERS	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (KSHS)
		REQUIREMENT	SPECIFICATION					
		MUST BE BRANDED		NO	AS AND WHEN REQUIRED			
Q.	REFRIGERATOR							
105.	240V, 7.5 cubic ft refrigerator							
R.	MICRO WAVE							
106.	240V, 1200W Micro wave							
S.	EXTRACT FAN							
107.	Supply 2HP Extract fan							
T.	AIR CONDITIONER FAN							
108.	Supply Low Voltage rated air conditioner fan							
U.	WATER PUMP							
109.	0.5HP(0375kw) water pump							
V.	SHAVER UNIT							
110.	Supply shaver unit as Chilton or approved equivalent complete with strip light							
W.	ELECTRIC BELL							
111.	Supply 240v electric bell complete with 8-way transformer or approved equivalent.							
X.	TELEVISION CHROME FACEPLATE							
112.	Supply Television chrome faceplate and							

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION	MINIMUM	BIDDERS	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (KSHS)
		REQUIREMENT	SPECIFICATION					
		MUST BE BRANDED		NO	AS AND WHEN REQUIRED			
	as MK 3521 or approved equivalent.							
Y.	TELEPHONE OUTLET BOX							
113.	Supply Telephone outlet box							
114.								
115.	3kw 240V two Burner Electric Cooker							
116.	11.7kw 240V four burner with oven (cooker)							
117.	240V 7.5 cubic ft refrigerator							
118.	240V 1200W Micro wave							
119.	2Hp Extract Fan							
120.	Low Voltage rated air conditioner fan							
121.	0.5Hp (0375Kw) water pump							
122.	0.5Kw 240V Instant water heater							
123.	240V electric kettle							
124.	Electric Bell 240V							
125.	240V Alarm complete siren and indicating lamb							
126.	240V electric Iron box							
127.	240V Floor heaters							
128.	240V 2KW portable							

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION	MINIMUM	BIDDERS	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (KSHS)
		REQUIREMENT	SPECIFICATION					
		MUST BE BRANDED		NO	AS AND WHEN REQUIRED			
	cookers							
129.	240V water dispensers							
130.	240V vacuum cleaners							
131.	5.8kw water heaters							
132.	240V Television set							
133.	240V hand warmers							
134.	Potato pillars							
135.	65 KGS-washer Extractor(W 4600H)							
136	60Kgs Washer Extractor(w5600 X)							
137	45Kgs Washer Extractor(W4400H)							
138	35Kgs Washer Extractor(W5330 S)							
139.	28kGS Washer Extractor(W 5250 N)							
140	Tumbler Dryer 19.4Kgs- T52350							
141	Tumbler Dryer 30Kgs- T5550							
142	Tumbler Dryer 37.5Kgs- T5675							
143	Tumbler Dryer 50Kgs- T4900							
144	Tumbler Dryer 67Kgs- T41200							
145	Flat Work Ironer 1650mm-IB 42316							
146	Flat Work Ironer 1650mm-Ic 42316							
147	Flat Work Ironer 2000mm-Ic 43320							

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION	MINIMUM	BIDDERS	UNIT OF ISSUE	QUANTITY	BRAND NAME	COUNTRY OF ORIGIN	UNIT PRICE (KSHS)
		REQUIREMENT	SPECIFICATION					
		MUST BE BRANDED		NO	AS AND WHEN REQUIRED			
148	Steam Press-LAV							
149	3ltr Hand Ironer-Pony Baby							

Signature of tenderer _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

SPECIFICATION FOR ELECTRICAL FITTINGS AND ACCESSORIES

ITEM	DESCRIPTION
------	-------------

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION
1.0	<p>Supply of following electrical lighting fittings and accessories</p> <ul style="list-style-type: none"> i. 1200mm,1 x36W bare batten fluorescent fittings as Thorn or approved equivalent ii. 1200mm,2 x36W fluorescent fitting with High Frequency Control Gear and High performance optical system white finished steel body and general purpose white reflector louvre for surface mounting as THORN or approve equivalent. iii. 600mmx600mm, 4x18W surface mounted fluorescent fittings as Thorn or approved equivalent iv. 600mmx600mm,4x18W Modular recessed LED fluorescent fittings with louvre as Thorn or approved equivalent v. Spherical fitting Nova range as Thorn MTC 1060 vi. 2 pin 16W Nova range fitting as Thorn NL200 vii. Versatile Circular Ceiling luminaire for 2D28W compact fluorescent lamp with HF electronic control gear connected to Quick Fix Bracket As THORN Danube DA1x28W TC-DEL or approved equivalent viii. Circular Ceiling Die-cast aluminium Bulkhead fitting complete with clear glass diffuser and protective wire gauge for 11W energy saving lamp As THORN Cat No. OLG100 or approved equivalent for toilets and stairs. ix. Circular Ceiling luminaire for 2D 28W surface range as Thorn Cat No. 2DXSF or approved equiualent for colliders' and verrador x. LED Down light fittings as Thorn or approved equivalent. xi. Uplighting Chandelier fitting with 3 arms as existing. xii. Ceiling rose with BC lamp holder complete with lamp xiii. Ceiling rose with strait lamp holder complete with lamp xiv. Flood light cat No. OT7.4, SONP AK7 complete with intergral control gear and 70W SON-T lamp or equal and approved equivalent xv. 28W LED Street lighting fitting as Thorn or approved equivalent. xvi. 2x 8W Bulk Head fluorescent fitting as Thorn or approved equivalent. xvii. 15w mirror strip saver unit Chilton or approved equivalent

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION
2.0	Electric lamps as follows: <ul style="list-style-type: none"> i. 10/20w Energy saver lamps ii. 40/80 w fluorescent lamps iii. 40/60w filament lamps iv. Mercury lamps v. Tungsten lamps vi. LED fluorescent Lamp
3.0	240V Medium size instant Water heater
4.0	5 Amps rated moulded plate switches (white in colour) for flush mounting and as crabtree, clipsal or approved equivalent. : <ul style="list-style-type: none"> i. 1 gang 1 way ii. 1gang 2 way iii. 2 gang 2 way iv. 3nang 2way v. intermediate switch vi. Blanking plate vii. Ceiling switch complete with the cord viii. Bell Relay ix. High Heat resistance switches x. Rotating switch xi. 20A DP switch with neon indicator as MEM Monnarch range xii. Timer switch xiii. simmer start switch xiv. Thermstart switch xv. Mercury switch xvi. Micro gap switch xvii. Starter switch xviii. 2way centre and off switch xix. Relay electromagnetic switch xx. Bell push switch xxi. Trambler switch xxii. 5A Shallow switch pattress xxiii. 5A PVC switch box
5.0	5 Amps rated moulded plate switches (polished chrome finish) for flush mounting and as crabtree, clipsal or approved equivalent. <ul style="list-style-type: none"> i. 1gang 2way ii. 2gang 2way iii. 3gang 1way
6.0	13Amps switched socket outlet plate as CRABTREE or equivalent and approved as follows; <ul style="list-style-type: none"> i. Single sockets

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION
	<ul style="list-style-type: none"> ii. Twin sockets iii. Single socket blanking plate
7.0	Twin mounting plates for mounting socket outlet plates
8.0	Ditto but for single sockets.
9.0	12 Way TPN Distribution board C/W integral switch as Crabtree or approved equivalent
10.0	9 Way TPN Distribution board C/W integral switch as Crabtree or approved equivalent
11.0	6 Way TPN Distribution board C/W integral switch as Crabtree or approved equivalent
12.0	12 Way SPN Consumer Unit C/W integral switch as Crabtree or approved equivalent
13.0	8 Way SPN Consumer Unit C/W integral switch as Crabtree or approved equivalent
14.0	4 Way SPN Consumer Unit C/W integral switch as Crabtree or approved equivalent
15.0	Supply miniature circuit breakers as Crabtree Or approved equivalent as follows: <ul style="list-style-type: none"> i. 5A SP MCB ii. 10A SP MCB iii. 30A SP MCB iv. 30A SP MCB v. 62/80A SP MCB vi. 100A SP MCB
16.0	Supply 20 A TPN Contactor
17.0	Supply 30A TPN contactors
18.0	Supply 20A SPN Contactor
19.0	Supply 30A SPN contactors
20.0	200A TPN Isolator
21.0	100A TPN Isolator
22.0	63/80A SPN Isolator
23.0	60A SPN Switch fuse
24.0	60/100A Integral switch
25.0	Meter box

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION
26.0	16mm x15mm, 4x5ft long pure copper earth rod complete with clump.
27.0	Supply electric cooker as follows:
	i. 240V medium two burner electric cooker (portable)
	ii. 240V Large 4 burner with oven
28.0	Supply 45A DP cooker control unit with 13A switched socket outlet.
29.0	Supply cooker connector to accommodate 3x 6.0 mm ² single core PVC cables as Crabtree.
30.0	240V, 7.5 cubic ft refrigerator
31.0	240V, 1200W Micro wave
32.0	Supply 2HP Extract fan
33.0	Supply Low Voltage rated air conditioner fan
34.0	0.5HP(0375kw) water pump
35.0	Supply shaver unit as Chilton or approved equivalent complete with strip light
36.0	Supply 240v electric bell complete with 8-way transformer or approved equivalent.
37.0	Supply Television chrome faceplate and as MK 3521 or approved equivalent.
38.0	Supply Telephone outlet box
39.0	Supply 13A Mult-plug socket;
	- 4ways
	- 3ways
40.0	Supply 5/13A Top- plug
41.0	Supply 6"x6" block board
42.0	Supply 12"x12 block board
43.0	Supply Standard HG metallic looping- in Box complete with 100A fuse cut-out and Lucy connector blocks
44.0	16mm /50mm PVC flexible conduits
45.0	HG PVC Conduits as follows:

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION
	<ul style="list-style-type: none"> i. 20mm diameter ii. 25mm diameter iii. 32mm diameter iv. 50mm diameter
46.0	<p>PVC Accessories as follows:</p> <ul style="list-style-type: none"> i. Normal PVC bends ii. 4way PVC box iii. 3way PVC box v. 2way PVC box vi. Fixing saddles viii.PVC running couplers
47.0	<p>Steel conduits class 'A' and 'B' as follows:</p> <ul style="list-style-type: none"> i. 16mm diameter ii. 32mm diameter
48.0	<p>Steel/ Metallic accessories</p> <ul style="list-style-type: none"> i. Bend ii. Threaded coupler iii. Threaded Male /female bushes iv. Metallic rectangular junction boxes
49.0	<p>Supply HG PVC trunking as follows:</p> <ul style="list-style-type: none"> i. 1"X1" trunking ii. 2"x2" trunking iii. 2"x4" trunking
50.0	<p>PVC rectangular trunking and duct as follows:</p> <ul style="list-style-type: none"> i. 3 compartment ii. 2compartment
51.0	<p>Trunking and duct accessories as follows:</p> <ul style="list-style-type: none"> i. Cover fixing bridge socket cover ii. Cover fixing trup iii. Detachable cover iv. copper earthing strap
52.0	<p>Supply the following electrical cables as East Africa or approved equivalent and approved</p> <ul style="list-style-type: none"> i. 1.5mm single core PVC copper cables ii. 1.5mm twin with earth PVC copper cables iii. 2.5mm single core PVC copper cables iv. 2.5mm twin with earth PVC copper cables

Supplies Branch: Tender No. SB/31/2016-2017: Supply of Electrical Items

ITEM	DESCRIPTION
	v. 4.0mm single core PVC copper cables as vi. 4.0mm twin with earth PVC copper cables vii. 6.0mm single core PVC copper cables viii. 10.0 mm single core PVC copper cables ix. 10.0 mm twin with earth PVC copper cables x. 10mm 3core16.0mm ² PVC/SWA/PVC cables xi. 6mm 3 core16.0mm ² PVC/SWA/PVC cables xii. 4mm 3core16.0mm ² PVC/SWA/PVC cables

SECTION VII – EVALUATION CRITERIA

Evaluation&Award Criteria

Since this is a term contract, the Procuring entity will evaluate and award the contract to the successful tenderer(s) whose tender has been determined to be substantially responsive as detailed herein, provided further that the tenderer is determined to be technically qualified to perform the contract satisfactorily.

7.1 Preliminary evaluation of tenders shall be done on the basis of the following criteria.

Whether or not: -

- a) The tender has been submitted in the required format.
- b) The tender security submitted is in the required form, amount and validity period.
- c) The tender form has been signed by the person lawfully authorized to do so.
- d) The required numbers of copies of the tender have been submitted.
- e) The tender is valid for the period required
- f) All required documents and information have been submitted.
- g) Samples / Brochures have been submitted accordingly.

7.2 Upon completion of Preliminary Evaluation, Technical Evaluation shall then be done by subjecting the samples to tests using approved standards for each item offered.

7.3 Non conforming tenders will be rejected at this stage and only technically compliant tenders will be subjected to financial evaluation.

SECTION VIII- STANDARD FORMS

Notes on the sample Forms

1. Form of Tender - The form of tender must be completed by the tenderer and submitted with the tender documents. It must also be duly signed by duly authorized representatives of the tenderer.
2. Confidential Business Questionnaire Form - This form must be completed by the tenderer and submitted with the tender documents.
3. Tender Security Form - When required by the tender documents the tender shall provide the tender security either in the form included herein or in another format acceptable to the procuring entity.
4. Contract Form -The Contract Form shall not be completed by the tenderer at the time of submitting the tender. The Contract Form shall be completed after contract award and should incorporate the accepted contract price.
5. Performance Security Form -The performance security form should not be completed by the tenderers at the time of tender preparation. Only the successful tenderer will be required to provide performance security in the form provided herein or in another form acceptable to the procuring entity.
6. Manufacturers Authorization Form -When required by the tender documents this form must be completed and submitted with the tender documents. This form will be completed by the manufacturer of the goods where the tenderer is an agent.

8.1 **FORM OF TENDER**

Date _____
Tender No. _____

To: _____

[name and address of procuring entity]

Gentlemen and/or Ladies:

1. Having examined the tender documents including Addenda Nos. *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply deliver, install and commission (..... *(insert equipment description)* in conformity with the said tender documents for the sum of *(total tender amount in words and figures)* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.

2. We undertake, if our Tender is accepted, to deliver install and commission the equipment in accordance with the delivery schedule specified in the Schedule of Requirements.

3. If our Tender is accepted, we will obtain the guarantee of a bank in a sum of equivalent to----- percent of the Contract Price for the due performance of the Contract , in the form prescribed by*(Procuring entity)*.

4. We agree to abide by this Tender for a period of *[150]* days from the date fixed for tender opening of the Instructions to tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

5. This Tender, together with your written acceptance thereof and your notification of award, shall constitute a Contract, between us. Subject to signing of the Contract by the parties.

6. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this _____ day of _____ 20 _____

[signature]

[in the capacity of]

Duly authorized to sign tender for an on behalf of _____

8.2 CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2 (c) whichever applied to your type of business
 You are advised that it is a serious offence to give false information on this form

<i>Part 1 – General:</i>	
Business Name
Location of business premises.
Plot No.....	Street/Road
Postal Address	Tel No. Fax E mail
Nature of Business
Registration Certificate No.
Maximum value of business which you can handle at any one time – Kshs.
Name of your bankers	Branch

	Part 2 (a) – Sole Proprietor Your name in full Age Nationality Country of origin <ul style="list-style-type: none"> • Citizenship details • 																														
	Part 2 (b) Partnership Given details of partners as follows: <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 40%;">Name</th> <th style="width: 20%;">Nationality</th> <th style="width: 20%;">Citizenship Details</th> <th style="width: 10%;">Shares</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>2.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>3.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>4.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> </tbody> </table>		Name	Nationality	Citizenship Details	Shares	1.	2.	3.	4.					
	Name	Nationality	Citizenship Details	Shares																											
1.																											
2.																											
3.																											
4.																											
	Part 2 (c) – Registered Company Private or Public State the nominal and issued capital of company- Nominal Kshs. Issued Kshs. Given details of all directors as follows <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 30%;">Name</th> <th style="width: 20%;">Nationality</th> <th style="width: 20%;">Citizenship Details</th> <th style="width: 10%;">Shares</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>2.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>3.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>4.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>5.</td> <td>.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> </tbody> </table>		Name	Nationality	Citizenship Details	Shares	1.	2.	3.	4.	5.
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1.																											
2.																											
3.																											
4.																											
5.																											
Date																															
Signature of Candidate																															

- If a Kenya Citizen, indicate under “Citizenship Details” whether by Birth, Naturalization or registration.

8.3 TENDER SECURITY FORM

Whereas [name of the tenderer] (hereinafter called “the tenderer”) has submitted its tender dated [date of submission of tender] for the supply, installation and commissioning of [name and/or description of the equipment] (hereinafter called “the Tender”) KNOW ALL PEOPLE by these presents that WE of having our registered office at (hereinafter called “the Bank”), are bound unto [name of Procuring entity] (hereinafter called “the Procuring entity”) in the sum of for which payment well and truly to be made to the said Procuring entity, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 20 _____.

THE CONDITIONS of this obligation are:-

1. If the tenderer withdraws its Tender during the period of tender validity specified by the tenderer on the Tender Form; or
2. If the tenderer, having been notified of the acceptance of its Tender by the Procuring entity during the period of tender validity:
 - (a) fails or refuses to execute the Contract Form, if required; or
 - (b) fails or refuses to furnish the performance security in accordance with the Instructions to tenderers;

We undertake to pay to the Procuring entity up to the above amount upon receipt of its first written demand, without the Procuring entity having to substantiate its demand, provided that in its demand the Procuring entity will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This tender guarantee will remain in force up to and including thirty (30) days after the period of tender validity, and any demand in respect thereof should reach the Bank not later than the above date.

[signature of the bank] _____
(Amend accordingly if provided by Insurance Company)

8.4 CONTRACT FORM

THIS AGREEMENT made the _____ day of _____ 20 _____ between [name of Procurement entity] of [country of Procurement entity] (hereinafter called “the Procuring entity”) of the one part and [name of tenderer] of [city and country of tenderer] (hereinafter called “the tenderer”) of the other part;

WHEREAS the Procuring entity invited tenders for certain goods] and has accepted a tender by the tenderer for the supply of those goods in the sum of [contract price in words and figures] (hereinafter called “the Contract Price).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to:
2. The following documents shall be deemed to form and be read and construed as part of this Agreement viz:
 - (a) the Tender Form and the Price Schedule submitted by the tenderer
 - (b) the Schedule of Requirements
 - (c) the Technical Specifications
 - (d) the General Conditions of Contract
 - (e) the Special Conditions of contract; and
 - (f) the Procuring entity’s Notification of Award
3. In consideration of the payments to be made by the Procuring entity to the tenderer as hereinafter mentioned, the tender hereby covenants with the Procuring entity to provide the goods and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Procuring entity hereby covenants to pay the tenderer in consideration of the provisions of the goods and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the Procuring entity

Signed, sealed, delivered by _____ the _____ (for the tenderer in the presence of _____

(Amend accordingly if provided by Insurance Company)

8.5 PERFORMANCE SECURITY FORM

To
[*name of Procuring entity*]

WHEREAS [*name of tenderer*]
(hereinafter called “the tenderer”) has undertaken , in pursuance of Contract
No. _____ [*reference number of the contract*] dated _____
20 _____ to supply
[*description of goods*] (hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the
tenderer shall furnish you with a bank guarantee by a reputable bank for the
sum specified therein as security for compliance with the Tenderer’s
performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the tenderer a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to
you, on behalf of the tenderer, up to a total of
[*amount of the guarantee in words and figure*] and we undertake to pay you,
upon your first written demand declaring the tenderer to be in default under
the Contract and without cavil or argument, any sum or sums within the
limits of [*amount of guarantee*] as aforesaid, without
you needing to prove or to show grounds or reasons for your demand or the
sum specified therein.

This guarantee is valid until the _____ day of _____ 20 _____

Signed and seal of the Guarantors

[*name of bank or financial institution*]

[*address*]

[*date*]

8.6 MANUFACTURER'S AUTHORIZATION FORM

To *[name of the Procuring entity]*

WHEREAS[*name of the manufacturer*] who are established and reputable manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]* do hereby authorize *[name and address of Agent]* to submit a tender, and subsequently negotiate and sign the Contract with you against tender No. *[reference of the Tender]* for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Tenders.

[signature for and on behalf of manufacturer]

Note: This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent.

8.7 LETTER OF NOTIFICATION OF AWARD

Address of Procuring Entity

To: _____

RE: Tender No. _____

Tender Name _____

This is to notify that the contract/s stated below under the above mentioned tender have been awarded to you.

1. Please acknowledge receipt of this letter of notification signifying your acceptance.
2. The contract/contracts shall be signed by the parties within 30 days of the date of this letter but not earlier than 14 days from the date of the letter.
3. You may contact the officer(s) whose particulars appear below on the subject matter of this letter of notification of award.

(FULL PARTICULARS) _____

SIGNED FOR ACCOUNTING OFFICER