



**MINISTRY OF TRANSPORT, INFRASTRUCTURE,  
HOUSING AND URBAN DEVELOPMENT  
STATE DEPARTMENT OF TRANSPORT**

**Declaration of Vacancy**

**IN EXERCISE** of the powers conferred by section 7 (1) (f) of the Civil Aviation (Amendment) Act, No. 42 of 2016 the Cabinet Secretary for Transport, Infrastructure, Housing and Urban Development declares a vacancy in the position of member of the Board of the Kenya Civil Aviation Authority and invites applications from suitably qualified persons for the position of member of the Board of the Kenya Civil Aviation Authority. The applications shall be forwarded to the selection panel pursuant to subsection 7 (1) (f) (ii) of the Act, **within seven (7) days of publication of this notice.**

The powers of the Authority are stipulated in section 8 of the Civil Aviation Act, No 21 of 2013 (the Principal Act).

**A. VACANCY FOR THE POSITON OF MEMBER OF THE BOARD OF  
KENYA CIVIL AVIATION AUTHORITY**

A person shall be qualified for appointment as a member of the Board under subsection 7 (1) (f), if that person is –

- a. is citizen of Kenya;
- b. meets the requirements of Chapter Six of the Constitution; and
- c. does not hold a position or has such interests that are likely to place him in a position of conflict of interest or impose undue

influence on the Authority or its employees in discharging its functions under this Act or regulations made thereunder.

## **B. TERMS OF SERVICE**

The members of the Board shall be appointed for a term of three (3) years renewable once.

## **C. HOW TO APPLY**

- (a) Each application should be accompanied by a detailed curriculum vitae, copies of relevant academic and professional certificates, testimonials and other relevant supporting documents. Scanned copies of these documents must accompany any online application.
- (b) A copy of the National Identity Card/Passport should be appended.
- (c) All applications should be clearly marked “Application for position of Member of the Board, Kenya Civil Aviation Authority” and submitted in any ONE of the following ways:
  - 1. Manual applications should be hand delivered to the reception desk on Eighth Floor of Transcom House
  - 2. Posted applications should be addressed to:

**Cabinet Secretary**  
**Ministry of Transport, Infrastructure, Housing and Urban Development**  
**Transcom House**  
**P. Box 52692-00200**  
**NAIROBI**

### **Note:**

- i) The names of the applicants will be published in the Gazette Notice and the Ministry’s Website
- ii) Shortlisted applicants will be required to obtain clearance from the following bodies-
  - 1. Kenya Revenue Authority;
  - 2. Higher Education Loans Board;

3. Ethics and Anti-Corruption Commission;
4. Criminal Investigation Department (certificate of good conduct); and
5. Credit Reference Bureau.

All applications should be received on or before 5.00 p.m. on Friday 11<sup>th</sup> November, 2016.



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**CABINET SECRETARY**

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